

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
April 1, 2008

A regular meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on April 1, 2008.

MEMBERS PRESENT

Terry L. Reams, Chair
Todd F. Trumbore
Kenneth A. Hemphill
Patrick L. Whelan
Theodore M. Godlaski

OCCUPATIONS & PROFESSIONS STAFF

Karen Lockett, Board Administrator
Wendy Satterly, Office Supervisor

MEMBERS ABSENT

Martha Roberts Hardesty

OTHERS PRESENT

Diane Fleming – Board Attorney
Jane Oliver – Division of Mental Health & Substance Abuse

CALL TO ORDER

Terry Reams, Chairman called the meeting to order at 10:10 a.m.

MINUTES

The board reviewed the Minutes from March 4, 2008. Mr. Whelan made a motion to approve the minutes of the March 4, 2008 Board meeting. Mr. Godlaski seconded the motion. The motion carried.

FINANCIAL STATEMENT

The Board reviewed the Financial Statement. Mr. Trumbore made a motion to approve the financial report. Mr. Godlaski seconded the motion. The motion carried.

DIRECTOR'S REPORT

-NO Report-

COMPLAINTS AND OTHER LEGAL MATTERS-MS. FLEMING

Complaint #0502 -
Complaint #0601 - Ongoing
Complaint #0602 - Ongoing
Complaint #0702 - Ongoing
Complaint #0704 - Ongoing

Ms. Fleming and the complaint committee met to discuss complaints and other legal matters.

Ms. Fleming and the complaint committee suggested to send an Agreed Order to Complaint #0502 and request a 10 day back response from the respondent. Mr. Whelan made a motion to send an Agreed Order to Complaint #0502 and request a 10 day back response from the respondent. Mr. Godlaski seconded the motion. The motion carried.

Ms. Fleming and the complaint committee suggested for Ms. Fleming to send a draft letter to inquire on the status report of complaint #0601. Mr. Whelan made a motion for Ms. Fleming to send a draft letter to inquire on the status of complaint #f0601. Mr. Godlaski seconded the motion. The motion carried.

Ms. Fleming and the complaint committee suggested to move forward on a investigation on complaint #0602. Mr. Godlaski made a motion to move forward with the investigation on complaint #0602. Mr. Whelan seconded the motion. The motion carried.

Complaint #0702 – to follow up

Complaint #0704 – to follow up

Ms. Fleming stated that it would be a good idea to put a notice on the website requesting to waive the oral exam and be able to take the new Comprehensive Written Exam in June. The notice will state that ***If you wish to waive your right to take the oral exam in favor of waiting until June to take the new IC&RC comprehensive exam you must submit a letter by e-mail or by mail.***

OLD BUSINESS

Ms. Fleming asked the board members to review the Drafted Internet Version of the regulations again since some of the new board members had some questions. Ms. Fleming asked Karen Lockett, Board Administrator to wait until she sends the edited Drafted Internet Version to all board members for follow up before putting on the website.

The Board reviewed the requested information from Ms. Jennene Quick regarding certification. Mr. Godlaski made a motion for Ms. Fleming to send a response on behalf of the Board to Ms. Quick. Mr. Whelan seconded the motion. The motion carried.

NEW BUSINESS

The Board discussed the Kentucky School Conference. The board agreed to select two (2) board members to coordinate the 2007 Certified Alcohol and Drug Counselor of the Year award that will be given at the 2008 Kentucky School Conference. All nomination letters will be mailed out the first part of April 2008.

The Board received an e-mail from Rev Claudio Ariel Toro. Rev Toro stated that he is pasturing a Hispanic church located at Cardinal Valley, Lexington, Kentucky. He stated that alcoholism and drugs is an important issue there and services for AA & Drug recovering are usually not found. Therefore, they are planning to start a recovering program to be run at there church. Rev Toro stated that Mr. Nestor Bogota, Program Director. Has is credentials from Bogota, Columbia and would inquire to get certified in Kentucky.

The Board recommended the Board Administrator to send Mr. Toro an application packet with the Laws and Regulation to give Rev Toro a better understanding of the application process.

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APPLICATION REVIEW

Mr. Trumbore made a motion to approve all actions taken on applications for certification.

- **Melanie Adkins – Approved**
- **Kelly Gillooly– Approved**
- **Heather Henson– Approved**
- **Amy Quickert-Approved**
- **Greg Turner-Approved**
- **Jennifer Duncley-Deferred**
- **Satonya Melton- Deferred**

Mr. Godlaski seconded the motion. The motion carried.

CONTINUING EDUCATION

Mr. Hemphill made a motion to approve all actions taken on applications to provide continuing education.

- **Department of Psychology – Saturday Workshop Series- Approved for 6.0 hours**
- **Division of Child Abuse & Domestic Violence- SANKOFA- Approved for 6.0 hours**

- **Heartland Counseling Services-Children of Divorce-Approved for 3.0 hours**
- **Nova Counseling Alternatives-Ethical Dilemmas-Protecting the therapeutic relationship-Approved 3.0 hours**
- **River Valley Behavioral Health-Stress Reduction-Approved for 3.0 hours**
- **Seven Counties Services-Celebrate recovery-Approved for 3.0 hours**
- **Seven Counties Services-Ethics/Dual relationships-clinical-Approved for 3.0 hours**
- **Seven Counties Services-Medical Necessity 102:Clinical documentation-Approved for 3.0 hours-3-7-08**
- **Seven Counties Services-Medical Necessity 102:Clinical documentation-Approved for 3.0 hour-1-4-08**
- **Seven Counties Services-Medical Necessity 101-Approved for 2.0 hours-4-4-08**
- **Seven Counties Services-Medical Necessity 101-Approved for 2.0 hours-2-1-08**
- **Hazard Perry County Community Ministries-Kentucky River Regional Community Collaboration for Children Conference-Denied for 3.0 hour**
- **Heartland Counseling Services-Spirituality Healing-Denied for 3.0 hours**
- **Lifeskills, Inc-Bridges out of poverty-Denied for 0.6**
- **River Valley Behavioral Health-Qualified Mental Health Professional-Denied for 3.0 hours**
- **River Valley Behavioral Health-Animal assisted therapy-Denied for 2.0 hours**
- **River Valley Behavioral Health-Basic Intensive Week, Reality Therapy-Deferred for 27.0 hours**

Mr. Godlaski seconded the motion. The motion carried.

TRAVEL

Mr. Trumbore made a motion for approval of travel and per diem for today's meeting. Mr. Hemphill seconded the motion. The motion carried.

NEXT MEETING

April 1, 2008 at 10:00 a.m.

ADJOURNMENT

Being no further business to come before the Board, the meeting adjourned at 1:30 p.m.

Approved